# THE AUDITOR'S REPORT FINANCIAL STATEMENTS For 2009 NANSEN DIALOGUE CENTRE SKOPJE

Skopje, May 2010

DIMITROV REVIZIJA DOO

Correspondent member of DFK International London

# CONTENTS

1.	Audit Opinion	page 1
2.	Balance Sheet	page 3
3.	Statement of Revenues and Expenses	page 4
4.	Statement for Changes in Operating Fund	page 5
5.	Notes to the Financial Statements	page 6



Skopje 1000, Macedonia P.O. Box 896

Tel: +389 2 3117 888 Fax: +389 2 3117 999

E-mail: info@dimitrovrevizija.com.mk

To The Management of Nansen Dialogue Centre Skopje

#### **AUDITOR'S REPORT**

We have audited the accompanying financial statements of Nansen Dialogue Centre - NDC Skopje (in the following text "the Organization"), which comprise the Balance Sheet as of 31 December 2009, the Statement of Revenues and Expenses and Statement of Changes in Funds for the year then ended and a summary of significant accounting policies and other explanatory notes.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the Accounting Law for Non-profit Organizations and financial reporting under the cash basis of accounting. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and far presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### Auditor's Responsibility

Our responsibility is to express and opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Auditor's opinion

In our opinion, the financial statements of Nansen Dialogue Centre - NDC Skopje give a true and fair view of the financial position of the Organization as of 31 December 2009, as well as the operating results and the changes in the funds for the year than ended, in accordance with the Accounting Law for Non-profit Organizations and financial reporting under the cash basis of accounting.

Skopje, 13 May 2010

Manager Zvonko Kocovski, Certified Auditor

# BALANCE SHEET As of 31 December

(In thousands of MKD)

	Note	2008	2009
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	4	1.203	9.970
Other receivables and prepayments	5	401	276
Total current assets		1.604	10.246
NON-CURRENT ASSETS			
Property, plant and equipment		808	947
Total non-current assets	6	808	947
TOTAL ASSETS		2.412	11.193
LIABILITIES AND OPERATING FUND			
CURRENT LIABILITIES			
Accounts payable	7	45	61
Other short term liabilities	8	49	_
Total current liabilities		94	61
OPERATING FUND AND SURPLUS OF REVENUES OVER EXPENSES			
Operating Fund		808	947
Current surplus of revenues over expenses deferred for future periods		1.509	10.185
Total Operating fund and surplus of revenues over expenses	9	2.317	11.132
TOTAL LIABILITIES AND OPERATING FUND		2.411	11.193

Notes to the financial statements on pages 6 - 12 are part of the financial statements

The accompanying financial statements were authorised for issue by the management of the Association and were signed on its behalf by:

Saso Stojkoski Executive Director

# STATEMENT OF REVENUES AND EXPENSES For 2008 and 2009

(In thousands of MKD)

			,
	Note	2008	2009
Granted donations	10	11.977	20.681
Other revenues	11	1.153	2.193
Total Revenues		13.130	22.874
Operating expenses	12	(11.621)	(12.689)
Total Expenses		(11.621)	(12.689)
Surplus of revenues over expenses	<u> </u>	1.509	10.185

Notes to the financial statements on pages 6 - 12 are part of the financial statements

# STATEMENT FOR CHANGES IN FUNDS For 2008 and 2009

(In thousands of MKD)

	Operating Fund Fixed Assets	Total
Balance as of 01.01.2008	1.055	1.055
Depreciation	(247)	(247)
Balance as of 31.12.2008	808	808
Balance as of 01.01.2009	808	808
Additions	672	672
Sale of fixed assets	(301)	(301)
Depreciation	(252)	(252)
Revaluation	20	20
Balance as of 31.12.2009	947	947

Notes to the financial statements on pages 6 - 12 are part of the financial statements

# NOTES TO THE FINANCIAL STATEMENTS

# NOTE 1. ESTABLISHMENT AND ACTIVITY

Nansen Dialogue Center - NDC is association of citizens established at 17.01.2000 according to the Law of Associations of Citizens and Foundations (Official Gazette of RM No.31/98). The Association is registered in the register of the Association of Citizens and Foundations with Registration No. 01/ZG.956/2000.

The Association operates in accordance with the Law of Associations of Citizens and Foundations and a Statute. According them, the Association is non-governmental, non-party and non-profit association of citizens, which operates in the field of strengthening the democratic consciousness, peace, mutual tolerance, dialogue and cooperation in the society, as well as giving basic assistance to those who need it. The Association's management bodies are Assembly, Executive Body - Board, Manager of the Executive Body - Board and Council. The Association is located in Skopje, with address 31-10 Naroden Front Street – Centre.

# NOTE 2. BASIS FOR PREPARATION AND PRESENTATION OF FINANCIAL STATEMENTS

The financial statements of the Organization are conducted in accordance with the Non-Profit Organization Accounting Law and the financial reporting under the cash basis of accounting. The amounts in the statements and the notes are stated in thousands of MKD, except when otherwise indicated in the text.

#### NOTE 3. BASIC ACCOUNTING POLICIES

The basic accounting policies used for preparation of the financial statements are listed in the following text. The accounting polices of the Association are being adequately applied from year to year.

#### Cash and cash equivalents

Statements require presentation of the Association's cash that comprises the cash on hand and the cash on gyro account in the commercial banks.

Money at the cash account and at the bank accounts stated in domestic currency are presented in the general ledger at their nominal value, while the foreign exchange currency is stated according to the exchange rate of NBRM at the reporting date.

#### Tangible and intangible assets

Tangible and intangible assets (fixed assets) are stated at cost. The cost of the fixed assets comprise the purchasing price increased for the import customs, VAT, manipulative expenses and all other expenses that can be added to the cost, i.e. to the purchasing expenses.

The operating fund of the Association increases for the amount of the value of fixed assets purchased. According to the accounting policy concerning fixed assets, they are all recognized as expenses for the period they are purchased, i.e. when the funds (in cash or non-current assets) are received from the donors.

#### Depreciation

Tangible and intangible assets (fixed assets) are depreciated using the straight-line method, by using the official depreciation rates prescribed in the Nomenclature for depreciable assets for non-profit association, so their cost and revaluation are depreciated in equal annual amounts during the estimated utilization period of the fixed assets.

The current depreciation amount is entered on the burden of the operating fund.

The calculation of the depreciation is performed separately for each item, and not for groups of assets.

### Recognition of the revenues and expenses

The recognition of the revenues and expenses for non-profit organizations is based upon the accounting principle for modified presentation of the operating transactions.

The accounting principle for modified presentation of the operating transactions means recognition of the revenues and the expenses during the period of their appearance according to the criteria of measurement and disposal. Revenues, i.e. expenses are measurable when they can be stated at value. Revenues, i.e. expenses are on disposal when they are realized, i.e. when they appear (when collected, i.e. paid) during the accounting period or within 30 days after this period, used for covering this period's liabilities, i.e. the payment liability arisen during this period.

#### Amounts stated in foreign currency

The transactions in foreign currency are stated in MKD according to the Official exchange rate of NBRM at the date of transaction.

Foreign exchange assets and liabilities of the balance sheet are stated in MKD according to the official exchange rates on the balance sheet date.

The Income Statement includes the net foreign exchange gains and losses that resulted from the conversion of the amounts in foreign currency in the period when they occur.

The average (closing) exchange rates of the MKD related to the foreign exchange currencies (for one unit of foreign exchange currency) as of 31 December are as follows:

(In MKD)

Currency	2008	2009
EUR	61,4123	61,1732
USD	43,5610	42,6651
CHF	41,0428	41,1165

NOTE 4. CASH AND CASH EQUIVALENTS

(In thousands of MKD)

2008	2009
1.055	8.333
-	1.534
148	83
1.203	9.970
	1.055 - 148

# NOTE 5. OTHER RECEIVABLES AND PREPAYMENTS

(In thousands of MKD)

	2008	2009
Advances to employees	378	252
Prepayments	23	24
Total	401	276

NOTE 6. NON-CURRENT ASSETS

(In thousands of MKD)

	Equipment, vehicles	Total
Cost		
Balance at 01.01.2009	1.487	1.487
Additions in the year	672	672
Disposal (sale)	(501)	(501)
Revaluation	46	46
<b>Balance at 31.12.2009</b>	1.704	1.704
Valuation allowance	2003	
Balance at 01.01.2009	679	679
Current depreciation	252	252
Valuation allowance	(200)	(200)
Revaluation	26	26
Balance at 31.12.2009	757	757
S	0.17	6.15
Carrying value at 31.12.2009	947	947
Carrying value at 31.12.2008	808	808

# NOTE 7. ACCOUNTS PAYABLE

(In thousands of MKD)

	2008	2009
Domestic account payable	45	61
Total	45	61

# NOTE 8. OTHER SHORT-TERM LIABILITIES

(In thousands of MKD)

The state of the s			
	2008	2009	
Remunerations	49	-	
Total	49	-	

# NOTE 9. OPERATING FUND

(In thousands of MKD)

	2008	2009
Operating fund	808	947
Current surplus of revenues over expenses	1.509	10.185
Total	2.317	11.132

Changes of the operating fund are stated in the Statement of Changes in the Operating Fund on page 6.

# NOTE 10. GRANTED DONATIONS

(In thousands of MKD)

Donors	2008	2009
Ministry of Foreign Affairs of Kingdom of Norway	11.977	20.681
Total	11.977	20.681

NOTE 11. OTHER REVENUES

(In thousands of MKD)

Donors	2008	2009		
Financial revenues	40	411		
Sale of vehicle	4	338		
Surplus of revenues over expenses from preceding period	1.113	1.444		
Total	1.153	2.193		

# NOTE 12. OPERATING EXPENSES

The operating expenses are from the operating activities of the Association. They are presented in the following table:

(In thousands of MKD)

	(	(11 110 00 01 111125)	
	2008	2009	
Office materials	1.231	747	
Energy	272	380	
Equipment costs	<del>-</del>	672	
Other project related costs	1.655	991	
Transportation and communication costs	1.128	1.688	
Maintenance services	90	123	
Rents	308	330	
Other costs	22	491	
Travel expenses and contributions	129	249	
Marketing, representation	323	690	
Insurance	56	70	
Bank services	47	49	
Intellectual and other services	2.828	2.882	
Salaries	3.532	3.327	
Total	11.621	12.689	

# NOTE 13. REVENUES AND EXPENSES RELATED TO DIFFERENT PROJECTS

The review stated bellow shows the revenues and expenses in 2009 structured by donors and projects. The revenues are stated using the cash basis i.e. total amount of received money in current year and the deferred (unspent) surplus of revenues from previous year.

(in the	usands of MKD)	
Revenues		
Revenues from Nansen Dialogue Network	20.634	
Donation from Nansen dialogue Network (preceding period)	1.408	
Exchange rate gains (according to agreed donation exchange rate)		
Exchange rate gains (according to NBRM)		
Donation of Nansen Dialogue Network (returned funds to the donor)	-65	
<b>Total Revenues from Nansen Dialogue Network for 2008</b>	22.416	
Donation Nansenskolen (Preceding period)	74	
Exchange rate gains (preceding period)	28	
Bank interest	18	
Vehicle sale	338	
Total Other Revenues	458	
TOTAL REVENUES	22.874	
	. ,	
Financed Activities from Nansen Dialogue Centre	EUR	
Office and activities costs	(12.689)	
Total costs financed from Nansen Dialogue Network	(12.689)	
TOTAL COSTS	(12.689)	
Surplus of revenues over expenses	EUR	
Surplus of revenues over expenses - Nansen Dialogue Network		
Surplus of revenues over expenses - Nansenskolen		
Surplus of revenues over expenses - exchange rate gains from preceding period	1 28	
Surplus of revenues over expenses as of 31.12.2009	10.185	

# Nansen Dialogue Centre - Skopje

# NOTE 14. INCOME TAX

		(In thousands of M	
			2009
I.	Surplus of revenues over expenses		10.185
II.	Tax base		-
III.	Income tax (II *10%)		-
IV.	Surplus of revenues over expenses after taxe	es (I- III)	10.185

Income tax rate is 10% of the tax base and is calculated according to the tax statement. The tax base represents expenses which are not recognised in the tax statement according to the Profit tax law, as well as specific income adjustments. The organization has no tax base, because the expenses claimed are from donations designed for projects purpose only.